

MIT ADT University

Students' Conduct & Discipline Ordinances, 2025

GENERAL

1 Short Title, Application and Commencement

- (1) These ordinances shall be called the “MIT ADT University Students’ Conduct & Discipline Ordinances, 2025.
- (2) These Ordinances shall be applicable to all UG, PG, and PhD students of the MIT ADT University.
- (3) These ordinances shall come into force on the date the Governing Body of MIT ADT University approves the same.

2 Definitions

- (1) “Act” means the Maharashtra Private Universities (Establishment and Regulation) Act, 2023.
- (2) “Academic Year” means the period defined in the academic calendar prepared by University for carrying out academic and other activities for the year.
- (3) “Aggrieved Person” means a complainant (student or any staff of the university or outsider), who has suffered damage or physical/mental injury due to the act of the student (alleged delinquent).
- (4) “Aggrieved Student” means a student against whom the Disciplinary Committee has given the report holding him guilty of misconduct/indiscipline.
- (5) “Alleged Delinquent” means the student/s against whom charges/allegations of committing the misconduct/indiscipline have been leveled.
- (6) “Campus” means a MIT Campus and the hostels taken on rent by the university in nearby vicinity of the university for residence of the students and its surrounding.

- (7) “Class” means specific group of students meeting for specific instructional courses.
- (8) “Code of Conduct” means code published by the University for discipline of the students.
- (9) “Department” means a part of School offering one or more specializations/courses in the University.
- (10) “Disciplinary Committee” means the Disciplinary Committee constituted under these ordinances.
- (11) “Expulsion” means a permanent removal of a student from the University or School, effectively ending their association with the university. A student who is expelled is not allowed to return to the university.
- (12) “Indiscipline” means the indisciplines or the misconducts mentioned in O.3 of these ordinances.
- (13) “Misconduct” means the misconducts or indisciplines mentioned in O.3 of these ordinances.
- (14) “Penalty” means the penalty or the penalties as provided under these ordinances.
- (15) “Rustication” means a temporary suspension of a student from the university for a specific period. After completion of the specified period of rustication, the student may be allowed to return to the university or school concerned.
- (16) “School” means combination of one or more departments of the University wherein these departments are specialized in one or more area or subject.
- (17) “University” means MIT Art, Design and Technology University, Pune.
- (18) Words and expressions used in these Ordinances but not defined shall have the same meaning respectively as assigned to them in the Act, Statutes and/or First Ordinances of the university.

INDISCIPLINE AND MISCONDUCT

3 Acts of Indiscipline and Misconduct:

- (1) Any conduct of a student in violation of discipline of the University will be a Misconduct or Indiscipline. Without prejudice to the generality of the foregoing provision, violations of the discipline shall include:
 - a) Failure to follow instructions, rules, or guidelines set by the school or teachers.
 - b) Violating the traffic rules on the campus such as Over-speeding, riding without wearing helmet, alterations to the silencer causing noise pollution, triple seat riding on a two-wheeler, rash and negligent driving, using tinted glass films to the car etc.
 - c) Not disclosing one's identity when asked to do so by an employee or officer of the University who is authorized to ask for identity.
 - d) Not wearing the dress code in the school as prescribed by the school concerned during the school hours.
 - e) Not wearing proper and socially accepted attire in the university campus and schools, in case school has no dress code.
 - f) Arguing with teachers, officers or the staff of the university, making fun of others, using offensive language.
 - g) Showing a lack of courtesy or consideration towards teachers, staff, or other students.
 - h) Taking photographs or making videos of any of the student, teacher or staff of the university without his consent and altering the same and making it public, so that reputation or character of such student or person is at stake.
 - i) Breaking specific rules outlined in the school's code of

conduct, such as cheating, bullying, or substance abuse.

- j) Discrimination on the basis of race, sex, sexual orientation, gender identity/expression, religion, caste, age, color, creed, language, region, nationality or ethnic origin, physical, mental or sensory disability and marital status.
- k) Actions that interfere with the learning process, such as talking out of turn using inappropriate language, not paying attention, making noise, or being disruptive in class, student examination, research or administrative work, curricular or extra-curricular activity or residential life of the members of the University, including any attempt to prevent any member of the University or its staff from carrying on his or her work; and any act reasonably likely to cause such disruption.
- l) Arousing communal, caste or regional feelings or creating disharmony among students.
- m) Theft of Money and/or other Belongings of the students, teachers, staff of the university or belonging to the university
- n) Improper, Inappropriate and socially not acceptable behaviour or actions of the students at the university campus.
- o) Students staying in university hostels, whether inside or outside and reporting late than the prescribed time, particularly in the night.
- p) Hostel resident students staying away from the campus without authorization / permission.
- q) Entering in any premises in the university campus and/or the hostels of the university outside the campus not through the provided entry but using unauthorized mode of entering, climbing etc.
- r) Entering in the dangerous, hazardous or prohibited areas or premises in the university campus or campuses of the hostels outside the university campus.

- s) Damaging or defacing University property, including learning resources or the research of any student or the property of members of the University or any other property inside or outside the University campus.

Tearing of pages, defacing, burning or destroying of books of any library or seminar.

- t) Committing any act of cybercrime like damage or cause to be damaged any computer, computer system or computer network, data, computer data base or any other programmes residing in such computer, computer system or computer network; steal e-mail IDs and passwords of any person, impersonation, sending defamatory, objectionable and obscene messages, mails etc., and any other act which is punishable under Information Technology Act, 2000 as amended from time to time and for the time being in force.
- u) Day scholars are prohibited entry into hostel blocks/rooms. Unauthorized occupation of hostel, rooms or unauthorized acquisition or use of university furniture in one's hostel room or elsewhere, will be a misconduct on the part of student.
- v) Day scholars staying on campus after academic hours, unless permitted by concerned authorities in writing for any of the academic and extracurricular activities such as research / projects / student club related activities/ sports activities etc. under due intimation to Administration.
- w) Allowing guests or other people in hostels without permission of the Registrar /Hostel Incharge/Warden.
- x) Causing or colluding in the unauthorized entry/trespass of any person into the campus or in the unauthorized occupation/trespass of any portion of University premises, including hostels or residence, by any person.
- y) Pasting of posters or distributing pamphlets, handbills etc. of an objectionable nature or writing on walls and disfiguring

buildings

- z) Use of electronic or social media to defame any of the students, teachers, staff or university at large, even if it is as a protest against any action of the university.
- aa) Procurement, possession, distribution and/or consumption of tobacco and/or cigarettes etc. in any form on the Campus.
- ab) Use of abusive and derogatory slogans or intimidating language or incitement of hatred and violence or any other act calculated to further the same.
- ac) Improper behaviour while on tour or excursion
- ad) Committing any offence under any of the laws.
- ae) Committing forgery, tampering with or misuse of the University documents or records, identification cards etc.
- af) Furnishing false certificate or false information to any office under the control and jurisdiction of the University.
- ag) An assault upon, or intimidation of, or insulting behavior towards a teacher, officer, employee or student or any other person.
- ah) Engaging in, or attempting to wrongful confinement of teachers, officers, employees and students of the University, or camping inside and creating nuisance inside the boundaries of houses of teachers, officers and other members of the University.
- ai) Bullying, fighting, or creating a hostile environment.
- aj) Procurement, possession, distribution and / or consumption of alcohol in any form in the Campus or entering the campus in an inebriated condition shall constitute a serious misconduct.
- ak) Possessing or using any weapons of offence, such as knives, Lathis, iron chains, iron rods, sticks, explosives and firearms in the University premises.

- al) Any act of moral turpitude
 - am) Any other act which may be considered by the Vice Chancellor or any other officer delegated in this behalf by the University to be an act of violation of discipline.
- (2) Ragging in any form as defined will be dealt with as provided in UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, as amended from time to time.
 - (3) Sexual Harassment in any form as defined will be dealt with as provided in UGC (Prevention and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, as amended from time to time.
 - (4) Procurement, possession, distribution or use of narcotic drugs within the Campus will be dealt with as provided in Narcotic Drugs and Psychotropic Substances Act, 1985, as amended from time to time.

DISCIPLINARY ACTIONS

4. Taking disciplinary action

- (1) All powers relating to maintenance and enforcement of discipline, and on approval of Vice Chancellor taking disciplinary action against the students shall vest in the Chairperson of the committee constituted by the Vice- Chancellor for the purpose.
- (2) The Vice-Chancellor may delegate his powers to the Heads of the respective Faculty/Departments pertaining to disciplinary control over the students.
- (3) A disciplinary Committee shall be constituted by the Vice-Chancellor to help maintain discipline on the premises of the campus including hostels and avoid acts of indiscipline and ragging of students.

5. Composition of Disciplinary Committee

- (1) The Disciplinary Committee shall consist of -
 - a) Vice Chancellor or his nominee from amongst the Pro-Vice Chancellors of the University, nominated by Vice Chancellor. Chairman
 - b) Dean of the Faculty, nominated by the Vice Chancellor Member
 - c) Four Directors of the Schools, nominated by the Vice Chancellor, out of which minimum one should be female member. Member
 - d) Director, Students Affairs/Student Welfare Member
 - e) Director, Vigilance, surveillance and Security Member
 - f) Registrar Member
Secretary
- (2) Duration of the Disciplinary Committee
 - (a) The duration of the committee will be for a period of three years, as prescribed in the First Ordinances of the University.
 - (b) If any of the members of the Disciplinary Committee ceases to be a member due to any reason, then Vice Chancellor will nominate

another person, who shall continue till the tenure of committee ends, irrespective of the fact that on which date such person has become member of the Disciplinary Committee.

6. Hearing the Alleged Delinquent

- (1) The Disciplinary Committee shall follow the principles of natural justice before imposing any penalty on any of the Alleged Delinquent
 - a) When any complaint of misconduct or indiscipline has been reported to the committee. The Chairperson of the committee shall cause to deliver the notice of hearing to the Alleged Delinquent.
 - b) The notice may be given in writing, email or by telephonic / mobile message.
 - i When a notice is given through telephonic/mobile message and the Alleged Delinquent appears before the disciplinary committee, then it will be assumed that a proper notice has been served to the Alleged Delinquent and no separate notice is required to be given.
 - ii When the notice is given through the telephonic/mobile message and the Alleged Delinquent does not appear before the disciplinary committee, then the enquiry proceeding will be postponed to next date and the Chairperson of the disciplinary committee shall cause to deliver the notice in writing through hand delivery or email and then it will be assumed that a proper notice has been served on the Alleged Delinquent.
 - c) When the notice is served on the student, but the student does not appear before the disciplinary committee or does not request for leave of absence, then considering the nature of the misconduct -
 - i If the committee is of the opinion that a minor punishment may be imposed, then the committee will proceed to dispose of the matter by imposing a minor penalty.

ii If the committee is of the opinion that misconduct is of such a serious nature for which major penalty is required to be imposed, then a meeting may be adjourned to the next date and the notice of extended meeting will be served on the student. If the student does not appear before the committee on the next date also then the committee will proceed to dispose of the matter by imposing major penalty.

d) The aggrieved student may appear before the Disciplinary Committee along with his/her parents.

7 Confiscation of the material

(1) When any misconduct or indiscipline involves material or goods possessed by a student, as a part of evidence or otherwise, then the Disciplinary Committee will have the right to confiscate such material or goods at the time of enquiry/hearing and keep it in its custody.

(2) The Disciplinary Committee will decide whether to return the material/goods to the student or not after the enquiry/hearing is completed. If it is decided to forfeit the material/goods confiscated, then it will be written in the report with reasons therefor.

(3) If it has been decided by the Disciplinary Committee to forfeit the material/goods then it will be sealed in proper packet/box, duly signed by the Chairman and Committee Members on such packet or box and will be kept in the custody of Registrar.

8. Appeals

(1) Any student aggrieved by the decision of the 'Disciplinary Committee' may file an appeal against such a decision to the Pro-Chancellor/Executive President of the university within a period of 7 days from the receipt of the decision of the Disciplinary Committee.

(2) Office of the Pro-Chancellor/Executive President after receiving an appeal from the aggrieved student, shall serve minimum 7 days' notice of hearing to the aggrieved student and the Chairman of the Disciplinary Committee.

- (3) If the aggrieved student does not appear before the appellate authority, the hearing will be postponed to the next date. If on second occasion also the aggrieved student remain absent, appeal will be disposed of ex-parte.
- (4) The aggrieved student may appear before the appellate authority along with his/her parents.
- (5) The Pro-Chancellor/Executive President, after hearing both the parties, will see whether natural justice is followed by the Disciplinary Committee and the punishment given is proportionate to the misconduct committed by the aggrieved student.
- (6) The decision of the Pro-Chancellor/Executive President shall be final and binding on the aggrieved student, aggrieved person and the university and will be communicated to the parties within 7 days from the date of hearing.

9 Penalties

- (1) The following will be penalties which may be imposed on the Alleged Delinquent after the misconduct/indiscipline is proved against him/her.
 - (a) Written warning and information to the parents/guardian
 - (b) Fine of Rs.5,000/- which may extend up to Rs.25,000/-.
 - (c) Rustication for a specific period such as one week, two weeks, a semester or an academic year etc. from the Class / Department / College / Hostel / Mess / Library / Lab / University or from availing of any other Facilities etc.
 - (d) Suspension or cancellation of scholarships, fellowship or any financial assistance from any source or recommendation to that effect to the sanctioning agency.
 - (e) Recovery of pecuniary loss/damage/destruction caused to University Property.
 - (f) Disqualification from placement process, or from holding any representative position in the Class / College / Hostel / Mess /

Sports / Clubs / University and in similar other bodies.

- (g) Expulsion from the Department / Hostel / Mess / Library / Club /University etc.
- (h) Permanent Expulsion from the University.
- (i) Disqualification from further studies, or prohibition of further admission or re-admission.

10 Imposing Penalties

- (1) The “Disciplinary Committee” will impose one or more of the penalties mentioned in O.9 having regard to the severeness or gravity of the misconduct/s or indisciplines.
- (2) The “Disciplinary Committee” while imposing the penalties will be harsh, when the Alleged Delinquent has involved in the misconduct repeatedly.
- (3) While imposing the punishments, when the ‘Disciplinary Committee’ finds that a sever misconduct has been committed by the Alleged Delinquent, then the Disciplinary Committee will observe the following principles.
 - (a) Punishment of expulsion will be awarded for serious type misconducts or indisciplines, when a disciplinary committee finds it necessary in the interest of other students, teachers, staff of the university or the university at large.
 - (b) Punishment of Rustication will be awarded for misconduct or indiscipline which is comparatively less sever than the misconduct for which punishment of expulsion is awarded.

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