



Internal Quality Assurance Cell
MIT-ADT University, Loni Kalbhor, Pune

Director, Quality Assurance

Action Plan
of
First IQAC Meeting
Academic Year: 2021-22

IQAC Meeting – 30.06.2021

Sr. No.	Agenda Item	Person(s) responsible to complete the activity	Deadline	Remarks
1	Preparing for First Accreditation by NAAC	Sub-committees of 7 Criteria and NAAC Steering Committee	SSR should be ready immediately after June 2022	Director, QA will assist wherever required
2	Annual Report of IQAC (last academic year) for approval	Quality Assurance Department Sangameshwar Nalle	Immediately after approval of Minutes of the Meeting	Sangameshwar Nalle to send the Annual Report to all stakeholders decided in the meeting
3	To compare 'entry' and 'exit' performance of students in examinations; Policy on the assessment of student performance	Dr.Mayura Bijle, IQAC Member	Before 14 th August, 2021	Director, QA will assist, if required
4	To have audit of syllabi of all the programs and courses programs accordingly	Dr.Priya Singh, IQAC Member	Any time before end of the first semester	Policy and Formats to be prepared
5	To audit the Question Paper Sets prepared by the teachers	Dr.Dnyandeo Neelwarna, IQAC Member and Dr.Aasawari Bhave, HoI, SoER	30th August, 2021	Director, QA will assist, if required
6	To prepare short term strategic plan (yearly and 3/5 yr plan)	Dr.Ramchandra Pujeri, IQAC Member and Dr.Rahul More, IQAC Member	6 th September, 2021	Meetings may be called to finalize the Strategic Plan



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7	To have eminent persons as 'Mentors'	Prof.Mukta Deshpande, IQAC Member	15 th September, 2021	Director, QA will assist, if required
8	To establish ICT Centre with e-content of 100% teachers	Suraj Bhojar, Dr.Atul Patil and Charudatta Kulkarni, IQAC Member	20 th September, 2021	Director, QA will assist, if required
9	To initiate the process of 'Best Teacher Award' and institute 'Best Researcher Award'	Dr.Anupama Devakatte, IQAC Member	15 th September, 2021	Director, QA will assist, if required
10	To 'facilitate Extension Activities' (as an extended part of curriculum, in research, community services, rural areas, etc)	Dr.Mayura Bijle and her team	20 th September,	The team selected by Dr.Mayura Bijle will work for the cause
11	To increase the collection of rare books	Dr.Pradip Das, IQAC Member	Any time before the end of the First Semester	Dr.Das may take help of Shri.Lahu Rathod and other members of Library
12	To get waste food recycling machine	Dr.Mohandas Pawar, IQAC Member	20 th September, 2021	Shri.Chimate, IQAC member will assist, if required.
13	To have rain water or roof water harvesting of the entire university	Dr.Satish Patil, Steering Committee Member and Eknath Pore, Chairman, Criterion 7 Sub-committee	6 th September, 2021	Director, QA will assist, if required
14	To identify New Research Areas suitable to local and regional needs	Dr.Anupama Devkatte, IQAC member and Dr.Mathew Karvinkoppa, IQAC members	30 th August, 2021	Director, QA will assist, if required



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15	Any other item with the permission of the chair.a) CR, Confidential Report(s) of employees, b) Grievance Redressal Mechanism for teaching and non-teaching staff, c) Health insurance of students and staff, health audit	a)Dr.Ramachandra Pujeri, IQAC Member b) Registrar, IQAC Member c)Registrar IQAC Member	20th September, 2021	Director, QA will assist, if required
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Submitted for your approval.

B. D. Kaplay
Director, IQAC
MIT-ADT University, Pune
Quality Assurance
MIT-ADT University, Pune

Final Approval by,


Vice Chancellor &
Executive President