

2020-21

Action plan 2nd IQAC Meeting – 30.10.2020

S.No.	Agenda Item	Person(s) responsible to complete the activity	Deadline	Remarks
1	To take the account of number of students going for Higher Studies	All HoI and School level IQAC Coordinator. Dr.Mohandas Pawar to assist	December, 2020	Format is prepared by Director, QA
2	To get the actual figure of online faculty development program attended by the faculty	Dr.Amit Kulthe and Dr.Bhapkar will guide him	December, 2020	Sangameshwar to assist
3	To organize programs on sensitization of students and employees to the 'values', 'rights', 'duties', 'responsibilities of citizens'	Prof.Mukta Deshpande and Dr.Sachin Pawar	Before April, 2021	Such activities will be conducted every year. Director, QA will guide. SoA / SoER / SHD to organize these programs
4	To approve the policy on code of conduct for teachers, administrative staff	Registrar, Dr.Karuna Gole and Prathmesh Kulkarni	Before 30 th November, 2020	
5	To prepare the policy on code of conduct for students	Dr.Ramchandra Pujeri and Dr.Karuna Gole	Before 15 th December, 2020	
6	To conduct periodic programs on code of conduct for various stakeholders	Dr.Atul Patil, SHD and Dr.Karuna Gole	Before April, 2021	Such programs to be conducted every year
7	To portray School of Design as one area distinctive to the priority of the university.	Dr.Anant Chakradeo	Before January 2021	
8	To analyse Students Diversity (needs of the students from different background and locales) the university is serving	All School level IQAC Coordinators and HoI. Dr.Vidya Ambore to assist	January, 2021	
9	To introduce Student Satisfaction Survey based on NAAC guidelines from this academic year	Dr.Milind Dhoble and Dr.Bhapkar	January, 2021	SSS to be done every year along with Feedback from stakeholders
10	Enriching IQAC Library	Director, QA Shubham	It's a continuous process	The books shall be sent to all HoI and School level IQAC coordinators by mail
11	Audit of Knowledge Resource Centre	Shri. Lahu Rathod and Dr.Upasani	15 th December, 2020	Audit to be conducted before April, 2021
12	To take account of student's achievement, in academics,	Indraneel Lahiri and Dr.Upasani	Before January,	



Office of the Quality Assurance (IQAC)

	innovations, cultural activities, teaching, etc. and award certificate of excellence for their personal skills.		2021	
13	Academic Audit and Compliance Report	All HoI	Before December, 2020	The schools that did not submit Compliance should submit the compliance
14	Academic Ordinance Amendment	Registrar and Academic Ordinance Committee	Before 30 th November, 2020	
15	Conferences, Seminars, Workshops on quality conducted and Orientation program on quality issues for teachers and students to be organised by IQAC	Dr.Karuna Gole, Dr.Mukta Deshpande, Dr.Milind Dhoble Dr.Sachin Pawar Dr.Mohan Pawar Dr.Umashankar More Dr.Priya Singh Dr.Suraj Bhoyar Dr.Charudatta Kulkarni Dr.Amit Kulthe		Director, QA to guide

Dr. Karun Gole

Director
Quality Assurance Department
(Member Secretary, IQAC)

Approval By

(Signature)

Vice-Chancellor
MIT-ADT University, Pune