



**Internal Quality Assurance Cell**  
**MIT-ADT University, Pune**  
**2021-22**

Director  
Ramakant Kaplay  
*M.Sc.Tech, Ph.D.*

30.09.2021

**Minutes of the Meeting with Proceedings – Second Meeting of IQAC for the Academic Year 2021-22 held on 30.09.2021.**

Following IQAC members were present for the meeting

- |                                 |                  |
|---------------------------------|------------------|
| 1) Prof. Dr. Mangesh Karad      | Chairman         |
| 2) Dr. Atul Patil               | Member           |
| 3) Mr. Mohandas Pawar           | Member           |
| 4) Dr. Haribhau Bhapkar         | Member           |
| 5) Dr. Anupama Devakatte        | Member           |
| 6) Dr. Priya Singh              | Member           |
| 7) Prof. Gyanesh Kelkar         | Member           |
| 8) Dr. Rupa Hiremath            | Member           |
| 9) Dr. Dnyandeo Neelwarna       | Member           |
| 10) Dr. Mathew Karvinkoppa      | Member           |
| 11) Dr. Mayura Bijle            | Member           |
| 12) Mr. Vishant Chimate         | Member           |
| 13) Prof. Dr. Ramchandra Pujeri | Member           |
| 14) Dr. Pradeep Das             | Member           |
| 15) Shri. Sujit Phunde          | Member           |
| 16) Shri. Suraj Bhoyar          | Member           |
| 17) Shri. Sujit Dharmapatre     | Member           |
| 18) Prof. Charudatta Kulkarni   | Member           |
| 19) Dr. Nachiket Thakur         | Special Invitee  |
| 20) Ramakant Kaplay             | Member Secretary |



Following members informed Director, IQAC that they will remain absent due to their pre-occupied assignments

- 1) Prof. Dr. Anant Chakradeo, Vice-Chairman, IQAC (PVC)
- 2) Prof. Mukta Deshpande, Member, IQAC, *Members from Teachers/Faculty and Assistant Professor (IoD)*
- 3) Miss Apurva Gosavi, Member IQAC, Students representative (Bioengineering, Research)

Following members remained absent

- 1) Ms. Nayana Godase, Member, IQAC (1)
- 2) Dr. Rahul More, Invitee (1)
- 3) Dr. Mahesh Chopade, Member IQAC, member from Administration, Registrar (2)
- 4) Mr. Prakash Korde, Member IQAC, Member from Estate Section (2)
- 5) Miss Ayushi Dhabale, Member IQAC, Students representative (Sangeet, Liberal Art) (2)
- 6) Miss. Shantuli Bag, Member, IQAC, Alumni representative, Liberal Art (SoFA) (2)
- 7) Shri. Nitin Gavahane, Member IQAC, representative from Employers, (VP) (R & D), Pune (2)
- 8) Miss. Yogita Dhabale, Member, IQAC, *member from Stakeholders (Parent)* (Sangeet) (2)

*Note: The number in the bracket indicates number of times the member remained absent in the meeting, continuously*

Dr. Charulata Londhe, Deputy Director, IQAC conducted the meeting on the be-half of Director, Quality Assurance, as he has speaking problem.

Meeting commenced with the chanting of 'Gayatri Mantra'.



Today's Chairperson, Prof. Dr. Mangesh Karad, commenced the meeting by welcoming two newly appointed Deputy Director, IQAC, Dr. Charulata Londhe and Dr. Priya Singh under the 'Leadership Grooming Program' as discussed by IQAC in its earlier meetings [**Agenda Item No.-(IQAC/2020-21/04)-12 held on 30<sup>th</sup> March, 2021** and Special Meeting of IQAC with University Officers: - **Agenda Item (IQAC/2021-22/Spl) - 06 held on 23 August, 2021**]. This is well appreciated by all the members. The felicitation of newly appointed/nominated is placed on record.

Dr. Charulata Londhe, Deputy Director, IQAC, presented the Agenda and Director, QA explained the Agenda points, wherever required.

<b>Agenda Item(IQAC/2021-22/02)- 01:</b>	Confirmation of 'Minutes of last IQAC Meeting' held on 30.06.2021
<b>Proceedings</b>	<p>Dr. Charulata Londhe read out the 'Minutes of the last IQAC meeting held on 30.06.2021 item wise.</p> <p>Dr. Charulata Loandhe requested Dr. Dnyandeo Neelwarna, Member, IQAC briefly explained the Agenda Item (IQAC/2021-22/01)-03 related to the entry &amp; exit level Students performance Report of the last meeting. He also covered regular Agenda Item (IQAC/2021-22/01)-05 related to Audit of Question Papers.</p> <p>Dr. Priya singh presented regular Agenda Item (IQAC/2021-22/01)-04 related to the syllabus review work status in brief.</p> <p>Dr. Annupama Devkatte presented regular Agenda Item (IQAC/2021-22/01)-09 related to the policy on Best Research award in brief.</p>
<b>Resolution</b>	<b>The Minutes of the Last IQAC meeting are here by confirmed by all IQAC Members.</b>
<b>Agenda Item(IQAC/2021-22/02)- 02:</b>	To finalize the Two Best Practices of the University



<b>Proceedings</b>	Dr. Priya Singh presented 22 best practices across University in the report. Chairman suggested that the process of selection of Two Best Practices for NAAC purpose shall be done in a democratic way. The compiled report shall be sent to all Deans, Directors, and HoI's for getting their ranking. The two best practices then shall be selected based on the ranking. Chairman also suggested that the best practices report be circulated to all Schools. Dr. Mukta Deshpande will take lead in this regards.
<b>Resolution</b>	It is resolved that the Two Best Practices for writing SSR will be selected by democratic way.
<b>Agenda Item(IQAC/2021-22/02)- 03:</b>	To discuss and finalize the standards for KRC
<b>Proceedings</b>	Dr. Pujeri presented brief report on KRC and its functioning. The Benchmark for KRC, presented in slides, will be set by KRC. The suggested standards / benchmarks will be communicated to KRC for implementation.
<b>Resolution</b>	It is resolved that the standards for KRC will be set by KRC. Dr. Pradip Das will be take lead in this regards.
<b>Agenda Item(IQAC/2021-22/02)- 04:</b>	To discuss and finalize Environmental Friendly Campus
<b>Proceedings</b>	It is discussed to establish environmental friendly campus. The plan includes i) The Nakshtra Garden, Rashi Udyan ii) Roof Water Harvesting iii) 'Landscaping' iii) clean and green campus initiatives iv) disposal of waste material. It is decided that the plan will be presented before the VC and other University Officers for final approval. Director, QA briefed the committee that the three types of the audits are in progress viz i) Energy Audit ii) Environmental Audit iii) Green Audit. The external agency



**Quality Assurance Department**  
MIT-ADT University, Loni Kalbhor, Pune

	will submit its report soon. Chairman suggested that once the report is submitted the compliance needs to be met.
<b>Resolution</b>	It is resolved that all the efforts to make campus Environmental Friendly will be made. It is also resolved that the necessary reports on three audits viz Energy, Green and Environmental Audit will be placed before IQAC for its approval.
<b>Agenda Item (IQAC/2021-22/02)- 05:</b>	To take stock of implementation of all the 'policies', 'ordinances', 'rules & regulations'
<b>Proceedings</b>	Dr. Priya Singh presented the facts about the policies that are prepared by the IQAC. In all 30 policies are prepared by IQAC and same are approved by authorities. It is decided to prepare separate book on policies, ordinances, Act, Statute. Dr. Ramchandra Pujeri will take lead in this regards.
<b>Resolution</b>	It is resolved that university will come out with a compiled book on all 'Ordinances', 'Statutes' and 'Policies'.
<b>Agenda Item (IQAC/2021-22/02)- 06:</b>	To take stock of Preparation for First NAAC Accreditation
<b>Proceedings</b>	Dr. Priya Singh explained the work being done by Steering Committee and sub-committees of all seven criteria in brief. Chairman asked the progress of the work done so far. It is also discussed that in the wake of upcoming UGC Committees visit the NAAC work will take back seat
<b>Resolution</b>	NAAC work will resume after UGC Visit
<b>Agenda Item (IQAC/2021-22/02)- 07:</b>	To discuss and finalize the Benchmarking the Metrics of MITADTU
<b>Proceedings</b>	Dr Priya Sing presented the document of Benchmarking of the Metrics. Chairman suggested to circulate the document of



**Quality Assurance Department**  
MIT-ADT University, Loni Kalbhor, Pune

	Benchmarking to all Deans, Directors and HOIs.
<b>Resolution</b>	It is resolved that the document of Benchmarking of Metrics will be circulated to all Deans, Directors and Hol's.
<b>Agenda Item(IQAC/2021-22/02)- 08:</b>	To determine the incremental growth in GER of MITADTU and suggest measures to attract more students for Higher Studies (PG and Ph.D.)
<b>Proceedings</b>	Dr. Priya Singh presented the report on determining GER for MIT ADT University, Pune. Ours will be first university in Maharashtra to determine the GER for the university.
<b>Resolution</b>	All the necessary efforts will be made to determine GER of MITADT University.
<b>Agenda Item(IQAC/2021-22/02)- 09:</b>	To take stock of the 'Films', 'Drama', produced and 'Songs' sung by the respective three respective Schools
<b>Proceedings</b>	Prof Gyanesh Kelkar, presented the one film 'The Cow'. Chairman suggested to upload and publish all the media files on social media like YouTube, Facebook and LinkedIn pages of MIT ADT University. Dr. Nachiket Thakur has shared the best practiced of active You tube Channel of IOD for sharing student's work.
<b>Resolution</b>	It is resolved that all the 'Films', 'Drama' etc will be uploaded on social media sites for wide publicity.
<b>Agenda Item(IQAC/2021-22/02)- 10:</b>	To discuss the plans of Central T & P
<b>Proceedings</b>	Prof Sujit Phunde presented the plan of Central T & P. Chairman enquired of Training & Placement Audit and asked to submit all the audit reports. Chairman has also suggested to develop a dashboard for Training. The work of T&P team was highly appreciated by Chairman.
<b>Resolution</b>	It is resolved to prepare separate Training Dashboard of T & P. The efforts made by T & P is appreciated by the Chairman



**Quality Assurance Department**  
MIT-ADT University, Loni Kalbhor, Pune

	and all applauded by all the members same is placed on record.
<b>Agenda Item (IQAC/2021-22/02)- 11:</b>	Any other matter with the permission of the chair
<b>Proceedings</b>	Dr. Neelwarna presented the reports on outgoing students for the last three years. He placed the reports before committee for information.
<b>Resolution</b>	The reports on 'Outgoing Students' is accepted as information

*Note: Date of Next Meeting: 30<sup>th</sup> December 2021*

**Submitted for your approval.**

*B.D. Kaplay*  
Director, IQAC  
MIT-ADT University, Pune  
**Quality Assurance**  
MIT-ADT University, Pune

**Final Approval by,**

**Vice Chancellor &  
Executive President**