2019-20

Action Taken Report of the 3rd IQAC Meeting – 30.12.2019

S.No.	Agenda Item	Action Taken	Remarks
1	To suggest prepare a policy on 'Revision of Curriculum'	Draft is prepared by Director, QA	The draft policy is prepared, circulated to all HoI for suggestions and comments. The policy is submitted for approval
2	To categorise all programs and courses focussed on i) employability / ii) entrepreneurship/ iii) skill development	The format or template to categorise all programs focussed on employability, entrepreneurship, skill development is prepared	The template is ready and Sangameshwar will collect the data from individual teacher
3	To conduct 'Training Programme' for teachers in Use of ICT, e-learning resources with LMS	Suraj Bhoyar to conduct program	The ICT based programs are organised by schools
4	To prepare Teachers Profile and monitor incremental academic progress of individual teachers.	CV will be collected from individual teacher and incremental growth shall be analysed	SCIL conducted programs on how to build CV or Resume
5	To suggest a 'policy on how to declare results fast and accurate'	Registrar and CoE discussed how to declare results fast and implemented it	The results are being declared as per the rules and regulations set by the university
6	Incentive for 'Highest Impact Factor Research Paper' published by University Teachers.	Dean, Research prepared the policy on it	The incentives shall be awarded based on these guidelines
7	To organise workshops on 'Industry-Academia Practices'	Industry- Academia practices are being followed by schools	Schools shall submit the report of such practices to IQAC
8	To monitor the revenue generated through 'Corporate Training'	CAFO is informed about providing the data on revenue generated through 'Corporate Training'	Sangameshwar will collect the data
9	To monitor the 'Incremental Progress of Students' of SHD	The progress is being monitored by SHD	The data will be submitted to IQAC
10	To suggest measures to strengthen 'collaborative research activities' and 'student exchange'	The policy on collaborative research activities is being prepared	Dean, R & C prepared the policy
11	To rename the existing 'Photography Section' as	The section is being renamed	Executive President approved the note and the

	'Video & Photography Centre' and strengthen its activities.		name is changed to 'Video & Photography Centre' now.
12	To suggest policy on strengthening 'automation' of 'Central Library'.	Kishore Patanala is to take lead in this regard.	Kishore Patanala has plan on strengthening automation of Central Library
13	To create a 'bank' of e-content developed by 'University Teachers' (SWAYAM, MOOCS, e-PG Pathshala)	Suraj Bhoyar has taken lead in this regard	The policy on MOOC's ordinance is prepared
14	To take an account of 'No. of Computers' in the university and strengthen the computational facility.	Dr.Charudatta Kulkarni has taken lead in this	Dr.Charudatta Kulkarni provided the information to IQAC
15	To establish 'Browsing Centres' at various places on campus	Dr.Charudatta Kulkarni has taken lead in this	Dr.Charudatta Kulkarni will provide the information to IQAC
16	To establish Youth Red Cross and NCC on university campus	Dr.Suraj Bhoyar took initiative in establishing NCC on campus	UGC's recognition is essential to establish NCC. UGC Report is prepared
17	To establish 'e-content development facility'.	Dr.Suraj Bhoyar has taken lead in this	e-content is being developed by all the faculty
18	To take account of maintenance of physical facilities and academic support facilities. Information on laboratory, library, sports complex, computers, classrooms etc. to be made available on university website.	Prakash Korde ,Suraj Bhoyar, and Charudatta Kulkarni will take account of maintenance of physical facilities and academic support facilities.	The data is to be generated
19	To have formal policy on 'financial support to students', 'fee concession to students whose parents are employee of MIT-ADT University.	Nayana Godse and Director, QA had series of meetings and prepared the draft policy	The policy needs to be approved
20	To establish 'Language Lab'; to make 'meditation centre' functional, develop one of the lawn as 'meditation lawn', to strengthen 'bridge courses'	Language labs are already established in some schools	Report regarding Language lab is to be submitted to IQAC
21	To rejuvenate the idea of establishing 'Competitive Examination Centre'.	Sagar Jaykar, Sagar Godse and Haribhau Bhapkar has taken lead in	Policy needs to be approved and coaching for competitive exams should begin as early as

		this regard. The policy is prepared	possible
22	To arrange 'awareness programme' on 'significance of progression to higher education'	Karuna Gole, Mohandas Pawar will take lead in arranging 'awareness programme'.	Programs need to be arranged
23	To start NET/SET Coaching classes.	Committee which is working for establishing 'Competitive Examination Centre' shall work for conducting coaching classes for NET/SET.	Needs to be approved and implemented
24	To have representation of students on 'Academic Council'.	Registrar will take the initiative and some Alumni will be on academic council	Nomination is awaited
25	To establish 'Alumni Association' and arrange its regular meetings	Dr. Karuna Gole is to take lead in this regard	Alumni Meet is arranged during Convocation
26	To establish 'PTA' and arrange its meetings	It was decided to establish PTA, however, as the key indicator is eliminated by NAAC hence it won't be established	Parents meet is organised by some schools and Parents feedback on curriculum is collected and analysed by SoA
27	To revamp the 'organisational structure' of the university which includes re-nomenclature of academic units, positions (Principal, HoD, Dean, Director, etc.), also to define the roles and duties of each position in the organizational structure.	The point is discussed with Registrar and HR, it is decided to prepare the flow chart	Yet to be done
28	To prepare 'Vision Document' of the university (Strategic Planning & Development)	Vision Document preparation committee is constituted	Meetings are being held and Document will be prepared
29	To conduct Administrative Audit	Administrative Audit Policy with formats is prepared	The policy is being circulated for receiving suggestions

		by Director, QA	
30	To start some initiative taking location advantage	Yet to be initiated	
31	To prepare AQAR for the year 2019-20 and continue this activity	Director, QA conducted awareness meeting with School level IQAC coordinators.	The formats are circulated to Schools through IQAC Coordinators at school level and the report shall be submitted before September, 2020
32	To approve the plan to go for 1st Accreditation by NAAC in 2022.	The plan for 1st Accreditation is prepared	Needs to work towards it
33	Nomination of NAAC Co-ordinator and formation of 'Criteria-wise' committees.	Criteria-wise committees to be formed	Nomination to the committee is awaited

30% activities are completed. Other agenda points are distributed among members for completion of the task

**Director Quality Assurance &
Member Secretary, IQAC**