Date: 03-03-2020

Note submitted to Hon'ble Executive President

Subject: Agenda for the 4th IQAC Meeting to be held on 30th March, 2020… reg.

Sir

    The 4th IQAC Meeting of the academic year 2019-20 is scheduled on 30th March, 2020 at 12:30 pm in SFT Meeting/Conference hall (First Floor Old SoE Building).

    The Agenda based on NAAC guidelines for this meeting is prepared by IQAC. We need to communicate the Agenda to all the IQAC Members well in advance i.e. before 15th March, 2020 hence the following Agenda may please be approved on priority basis.

    Submitted for your approval.

R. D. Kaplay

Director, QA
MIT-ADT University, Pune

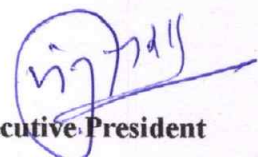Quality Assurance
MIT-ADT University, Pune

Forwarded by,	Approved by,	Final Approved by,
Registrar	Vice Chancellor	Executive President

Registrar
MIT Art, Design and
Technology University, Pune.

The Agenda for IQAC Meeting to be held on 30.03.2020

Agenda Item *(IQAC/2019-20/04) - 01*:	Confirmation of 'Minutes of last IQAC Meeting' held on 30.12.2020
Agenda Item *(IQAC/2019-20/04) - 02*:	i. To suggest strengthen 'Curriculum Enrichment' which will develop creative and divergent competencies of students. A progressive university would provide a wide range of such "value-added" courses for students to choose from according to their interests and inclinations – ii. To determine the relevance of various curricula (each curricula) to the local, national, regional and global developmental needs.
Agenda Item *(IQAC/2019-20/04) - 03*:	To assess, the access of student community from different geographical

	areas and socio-economic, cultural and educational backgrounds.
Agenda Item *(IQAC/2019-20/04)* - **04**:	To assess special learning needs of students by initial assessment of their learning levels, in addition to understand possible variations over years and how and what is done to deal with such students.
Agenda Item *(IQAC/2019-20/04)* - **05**:	i. To assess Student performance which is seen as the realization of learning outcomes which are specifications of what a student should be capable of doing on successful completion of a course and/or a programs. ii. To compute attainment of COs. (may not be unique), we have to follow a well-defined direct method of computing CO attainment based on a) the student performance in all assessment instruments (Internal, Mid-term, Project, Viva, Jury, etc), and b) indirect method of computing COs through course exit survey of students.
Agenda Item *(IQAC/2019-20/04)* - **06**:	To conduct workshop/seminars on Intellectual Property Rights (IPR).
Agenda Item *(IQAC/2019-20/04)* - **07**:	To institute awards for 'innovation', 'start-ups' (eg. Bioengineering, etc).
Agenda Item *(IQAC/2019-20/04)* - **08**:	To strengthen 'Extension Activities'.
Agenda Item *(IQAC/2019-20/04)* - **09**:	To create positions of 'Emeritus Professor' and appoint them.
Agenda Item *(IQAC/2019-20/04)* - **10**:	To make university teachers attend 'Orientation Program' and 'Refresher Courses'.
Agenda Item *(IQAC/2019-20/04)* - **11**:	To suggest measures to strengthen 'collaborative research activities' and 'student exchange'.
Agenda Item *(IQAC/2019-20/04)* - **12**:	To take a stock of 'number of class rooms' and 'seminar halls' in the university.
Agenda Item *(IQAC/2019-20/04)* - **13**:	To determine the number of students undertaking 'field projects'/'research projects'/'internship.

Agenda Item *(IQAC/2019-20/04) - 14*:	To determine the percentage of 'students centric teaching methods', such as experiential learning, participative learning and problem solving methodologies, used by individual teacher and all the teachers.
Agenda Item *(IQAC/2019-20/04) - 15*:	To take an account of 'No. of teachers' using ICT enabled tools for teaching.
Agenda Item *(IQAC/2019-20/04) - 16*:	To prepare a policy to evaluate 'Attainment of Programme outcomes, Programme specific outcomes and course outcomes'.
Agenda Item *(IQAC/2019-20/04) - 17*:	To take an account of 'Research Facilities' in each department and how frequently these facilities are updated.
Agenda Item *(IQAC/2019-20/04) - 18*:	To have i) 'Research/Statistical Database Centre', ii) Green House and strengthen iii) Business Lab.
Agenda Item *(IQAC/2019-20/04) - 19*:	To make every university teacher holding Ph.D. degree to apply for 'Research Project'. Every Ph.D. holding teacher must have one 'Research Project'.
Agenda Item *(IQAC/2019-20/04) - 20*:	To organise seminar/workshops on 'Research Methodology', 'Entrepreneurship', and 'Skill Development.
Agenda Item *(IQAC/2019-20/04) - 21*:	To provide incentives to teachers who receive state, national and international recognitions/awards.
Agenda Item *(IQAC/2019-20/04) - 22*:	To take an account of revenue generated through consultancy.
Agenda Item *(IQAC/2019-20/04) - 23*:	To maintain the data with regards to Percentage per day usage of library by teachers and students (foot falls and login data for online access).
Agenda Item *(IQAC/2019-20/04) - 24*:	i. To have LCD in minimum of two class rooms in each department. ii. To provide Wi-Fi/LAN facility in at least two class rooms in each department.
Agenda Item *(IQAC/2019-20/04) - 25*:	To have 'IT Policy'.

Agenda Item *(IQAC/2019-20/04) - 26*:	To strengthen 1. Media center 2. Audio visual center and to have 3. Lecture Capturing System (LCS) 4. Mixing equipment's and software's for editing.
Agenda Item *(IQAC/2019-20/04) - 27*:	To prepare the policy for procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.
Agenda Item *(IQAC/2019-20/04) - 28*:	To conduct regular programs on 'Awareness of trends in technology'.
Agenda Item *(IQAC/2019-20/04) - 29*:	To have the mechanism for submission of 'online students grievances'.
Agenda Item *(IQAC/2019-20/04) - 30*:	Any other item with the permission of the chair i. To have 'Students Council' with its activities for university development and students welfare. ii. To have 'decentralization management' – Academic and administrative matter with VC & Registrar, Finance – through CAFO to Executive President, Academic matter – Dean. iii. To have e-governance. iv. To go for ISO Certification and NIRF. v. To conduct Green Audit. vi. To prepare Annual report of the celebrations and commemorative events for every year.

Date of Next Meeting: 30th June, 2020