



Internal Quality Assurance Cell
MIT-ADT University, Pune
2021-22

Director
Ramakant Kaplay

31.03.2022

Minutes of the Meeting with Proceedings– Fourth Regular Meeting of IQAC for the Academic Year 2021-22 held on 30.03.2022.

Following IQAC members were present for the meeting

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| 1) Prof.Dr.Anant Chakradeo | Vice-Chairman, IQAC (PVC) |
| 2) Dr.Atul Patil | Member |
| 3) Mohandas Pawar | Member |
| 4) Dr.Mayura Bijale | Member |
| 5) Dr. Priya Singh | Member |
| 6) Prof. Mukta Deshpande | Member |
| 7) Prof.Gyanesh Kelkar | Member |
| 8) Dr. Dnyandeo Neelwarna | Member |
| 9) Shri.Ravindra Bachate | Member |
| 10) Dr.Matthew Karvinkoppa | Member |
| 11) Dr.Mahesh Chopade | Member |
| 12) Ms. Nayana Godase | Member |
| 13) Mr.Vishant Chimate | Member |
| 14) Prof.Dr.Ramchandra Pujeri | Member |
| 15) Dr.Pradeep Das | Member |
| 16) Shri.Sujit Dharmapatre | Member |
| 17) Miss Apurva Gosavi | Member |
| 18) Ms.Shantuli Bag | Member |
| 19) Prof. Charudatta Kulkarni | Member |
| 20) Dr.Rahul More | Invitee |
| 21) Ramakant Kaplay | Member Secretary |



Following members informed Director, IQAC that they will remain absent due to their pre-occupied assignments

- 1) Prof.Dr.Mangesh Karad, Chairman, IQAC and Vice-Chancellor, MITADT University, Pune
- 2) Dr.Haribhau Bhapkar, Member, IQAC
- 3) Dr.Anupama Devakte, Member, IQAC

Following members remained absent

- 1) Prakash Korde, Member IQAC, Member from Estate Section (4)
- 2) Miss Ayushi Dhabale, Member IQAC, Students representative (Sangeet, Liberal Art) (4)
- 3) Shri. Nitin Gavahane, Member IQAC, representative from Employers, (VP) (R & D), Pune (4)
- 4) Miss. Yogita Dhabale, Member, IQAC, member from Stakeholders (Parent) (Sangeet) (4)
- 5) Dr.Nachiket Thakur, Member from HoI Category (2)

Note: The number in the bracket indicates number of times the member remained absent in the meeting, continuously. The membership of the persons who remained absent for 3 consecutive meetings may be cancelled.

In the absence of Chairman, today's meeting is chaired by the Vice-Chairperson, Prof.Dr.Anant Chakradeo, Pro-Vice-Chancellor.

Dr.Priya Singh, Member, IQAC conducted the meeting on the be-half of Director, Quality Assurance, as he is having speaking problem, However, Dr.Ramakant Kaplay explained most of the agenda items to all the committee members.

Meeting commenced with the chanting of 'Gayatri Mantra'.

Today's Chairperson, Prof.Dr.Anant Chakradeo, commenced the meeting by welcoming all the members. He suggested to place on record the 'Appreciation' of the entire IQAC Committee for its effort to prepare for UGC Expert Committee's visit for



UGC Recognition of the University. He mentioned that UGC Expert Committee appreciated the 'Documentation' (Appendix and Annexures) part. The visit of UGC Expert Committee was well organised and it went on very well.

It is resolved to place on record the 'appreciation of IQAC Committee' for its untiring efforts to prepare for UGC Expert Committee visit, right from preparing the report to the Exit Meet of the committee.

After round of applaud for the entire IQAC Committee, Dr.Priya Singh commenced the meeting

Agenda Item(IQAC/2021-22/04)- 01:	Confirmation of 'Minutes of last IQAC Meeting' held on 30.03.2021
Proceedings	<p>Dr.Priya Singh read out the minutes of the last meeting. She presented the report prepared by IQAC as a compliance of UGC Expert Committees comment. The Report on Attrition of employees is read out in brief. She pointed out that the attrition rate of Professional Courses is more than the other schools. She suggested that university should make all the necessary efforts to retain the staff.</p> <p>She also placed on record the comment made by UGC on 'sustainable development'.</p> <p>Dr.Ramakant Kaplay mentioned that GER of our university is calculated and for UG to PG progression it is only 2% while for PG to Ph.D. progression it is 'Zero' %.</p> <p>Dr.Ramakant Kaplay also placed before the committee the fact that this year also data for AQAR is not received from all schools.</p> <p>Dr.Anant Chakradeo, Chairman of today's meeting suggested that if there are no objections on the minutes of last meeting then it is deemed to confirm the minutes.</p>



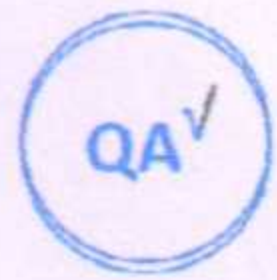
Resolution	Thus the Minutes of the Last IQAC meeting are confirmed by all IQAC Members.
Agenda Item (IQAC/2021-22/04)- 02:	To introduce 'Multiple Entry and Exit' pattern for various programmes
Proceedings	<p>Dr. Priya Singh mentioned that today's most of the agenda are revolving around 'NEP-2020' and 'New proposed guidelines of NAAC'.</p> <p>Dr. Anant Chakradeo explained in brief the significance of 'Multiple Entry and Exit' pattern. He further explained that the agenda can not be completed in 2-3 months time. It may take one year. He further suggested to conduct the meeting of Deans. Registrar seconded the opinion and he suggested to conduct the meeting in the 'Third Week' of April, 2022, after the meeting of Academic Council.</p> <p>Dr. Ramakant Kaplay assured the committee that the meeting will be scheduled in the third week of April, 2022. The Agenda shall be prepared by Director, IQAC</p>
Resolution	It is resolved to conduct the meeting of all Deans in the 'Third Week' of April, 2022 to discuss and prepare the plan for 'Multiple Entry and Exit' pattern. It is further resolved that the pattern may be implemented first in the well established schools as a pilot project and then slowly it will be implemented in other schools.
Agenda Item (IQAC/2021-22/04)- 03:	To delineate the University's approach towards integration of Humanities and Basic Science Programmes with STEM
Proceedings	Dr. Anant Chakradeo suggested that the item may be discussed in Dean's meeting.
Resolution	It is resolved that the Dean's Committee will discuss the aspect of integration of Humanities and Basic Sciences Programmes



	with STEM in its meeting scheduled in the 'Third Week of April, 2022'.
Agenda Item(IQAC/2021-22/04)- 04:	To include 'Community Engagement' as a part of 'Curricula' in respective Programmes
Proceedings	<p>Dr.Ramakant Kaplay explained the fact that it is very difficult to incorporate all such extra credits into regular curriculum like 'Community Engagement'. He further added that IQAC will conduct one seminar to explain what is the exact meaning of 'Extension Activity'.</p> <p>Dr.Anant Chakradeo mentioned that such community activities needs to be classified and then it can be incorporated in the regular curricula. He further suggested that this item can also be discussed in 'Dean's Meeting'.</p>
Resolution	It is resolved that the point of incorporating the 'Community Engagement' as part of 'Curricula' in respective programmes shall be discussed in Deans meeting. It is further resolved that IQAC will conduct one seminar on 'Extension Activity'
Agenda Item(IQAC/2021-22/04)- 05:	To prepare the strategies to promote Multidisciplinary Research by identifying pressing issues like cleaning the Mula-Mutha River
Proceedings	<p>Dr.Priya Singh read out the agenda item. She further added that the Dean, R & C and Associate Dean, Research and Consultancy shall discuss the item and will prepare a plan on the same.</p> <p>Dr.Ramakant Kaplay further pointed out the UGC Expert Committee has given lot of emphasis on strengthening research activities. He further pointed out that UGC Expert Committee has pointed out that we have only 17 research projects as against 501 teachers.</p>



	Dr.Rahul More added that 'Research Associate' should be appointed wherever required to this Dr.Ramchandra Puji said that RA may be appointed where Research Projects are there. The point is noted down by the committee.
Resolution	It is resolved that the aspect of multidisciplinary research and 'RA' shall be taken up by Dean and Associate Dean, R & C.
Agenda Item(IQAC/2021-22/04)- 06:	To Prepare the Structure For Academic Bank Credit and implement it
Proceedings	Dr.Priya Singh discussed the agenda item of ABC. Dr.Anant Chakradeo, suggested that all such items which are related to NEP should be discussed in Dean's meeting and each Dean should be given one item, who shall prepare on that item and will brief the same to other members thus all the issues
Resolution	It is resolved that the point of 'ABC' shall be discussed in Dean's meeting.
Agenda Item(IQAC/2021-22/04)- 07:	To prepare the strategy to introduce 'Joint Degrees' between MITADTU and Foreign Universities
Proceedings	Dr.Anant Chakradeo mentioned that we as an University are not yet qualified to offer 'Joint Degree' at this point of time. This is possible only when we get A+ grade in NAAC. However,Dr.Ramakant Kaplay added that well established schools can plan the things in advance.
Resolution	It is resolved that 'Joint Degrees' may be offered after the NAAC accreditation when we become eligible.
Agenda Item(IQAC/2021-22/04)- 08:	To give complete academic autonomy to teacher to prepare the 'Curricula' and decide on 'Pedagogical Approach'
Proceedings	Dr.Anant Chakradeo said that being University every teacher is autonomous and can work the way he or she plans.



	<p>Dr.Ramakant Kaplay added that the meaning of autonomy means a teacher can prepare the curriculum for the course he or she is teaching and prepare the Q. Paper and can conduct the tests the he or she wants. The entire freedom shall be given to the teacher.</p> <p>Dr.Ramchandra Pujeri and Dr.Rahul More added that teachers should be given training. Dr.Ramakant Kaplay also added that training must be given to at least newly joined teachers on 'how to prepare the Curriculum'.</p> <p>Dr.Ramakant Kaplay further added that the point of teachers autonomy may be discussed in Deans meeting.</p>
Resolution	<p>It is resolved that 'training to newly joined teachers' must be given on 'how to prepare the curriculum'. It is further decided that the point shall be discussed in Dean's meeting.</p>
Agenda Item(IQAC/2021-22/04)- 09:	<p>To include at least one vocational course in the programme</p>
Proceedings	<p>Dr.Priya Singh read out the agenda. Dr.Anant Chakradeo agreed to include vocational course. He further added that we need to finalize first 'University Level Electives'</p>
Resolution	<p>It is resolved to include one vocational course in the programme wherever feasible. It is further resolved that 'University Level Electives', 'Minors', etc. shall be decided in Dean's meeting.</p>
Agenda Item(IQAC/2021-22/04)- 10:	<p>To prepare the plan of the University to train the Teachers to provide classroom delivery in bilingual mode (English and Vernacular)</p>
Proceedings	<p>Dr.Anant Chakradeo said that we should survey and find out who teaches in what language and then we can take decision on it. However, he further added that in professional</p>



	<p>programmes at least the medium of instruction must be in English.</p> <p>To this Charudatta Kulkarni said that there are few colleges who are offering Diploma in Marathi medium, hence we as an University should be ready to accommodate such students.</p> <p>Dr.Rahul More added that Professional Courses should be taught in English medium only to this Dr.Anant Chakradeo added that the experiment of introducing programmes in 'Bilingual Mode' can be done in the programmes like 'Humanities', etc. he further added that in Dramatics the medium of instruction is already Hindi.</p>
Resolution	<p>It is resolved to carry out the survey of 'who teaches in what language' will be carried out further it is resolved that the experiment of classroom delivery in bilingual mode may be done in subjects like 'Humanities', 'Drama', etc.</p>
Agenda Item (IQAC/2021-22/04)- 11:	<p>To make efforts to strengthen 'Indian Art' in Art Schools</p>
Proceedings	<p>Dr.Anant Chakradeo, Dr.Ramchandra Pujeri and Dr.Rahul More said that we should strengthen the Indian Art in Art Schools.</p>
	<p>It is resolved to strengthen 'Indian Art' in Art Schools.</p>
Agenda Item (IQAC/2021-22/04)- 12:	<p>To offer 'Online Programmes' from the coming academic year</p>
Proceedings	<p>Dr.Anant Chakradeo said that we are not eligible to offer 'online programmes' yet. However, he further added that UGC has come out with guidelines on how to offer some of the courses in 'online mode'. 40% off-line, 30% hybrid mode, 20% through MOOC, etc and 10% on-line mode. He further suggested that University should device its own mechanism on how to deliver the courses.</p>



Resolution	It is resolved to device the mechanism to offer various courses on various mode of teaching. The decision shall be taken in Dean's meeting.
Agenda Item(IQAC/2021-22/04)- 13:	To identify the 'Strength', 'Weaknesses', 'Opportunities' and 'Challenges' pertaining to 'Curricula Design', 'Teaching-learning', 'Research, Consultancy and Extension', 'IT-Infrastructure', 'Students Progression' and 'Governance and Leadership'
Proceedings	Dr.Anant Chakradeo said that each School come out with its SWOT. However, the agenda item is on 'SWOC' of six criteria of NAAC, recently introduced by NAAC.
Resolutions	It is resolved that each School shall come out with its SWOT analysis. Further it is resolved that Chairman of each Sub-committee shall prepare the 'SWOC' for first six criteria.
Agenda Item(IQAC/2021-22/04)- 14:	To prepare a plan to organise special programs for 'Advanced Learners' and 'Slow Learners'
Proceedings	Dr.Anant Chakradeo said that now we must address each matrix of NAAC with full seriousness. He further added that there has to be format and the entire process is to be formalised. To this Dr.Rahul More added that SCIL has formalised the process of identifying advanced and slow learners. Dr.Ramakant Kaplay said that IQAC and SCIL should sit together and come out with one common format on 'advanced and slow learners'
Resolutions	It is resolved that SCIL and IQAC will meet and will prepare one common format for all the schools.
Agenda Item(IQAC/2021-22/04)- 15:	To prepare a strategy and make efforts to attract 'differently able' students towards 'Higher Education'



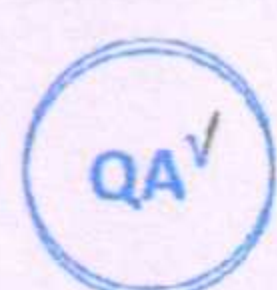
Proceedings	Dr.Mahesh Chopades said that UGC has suggested to provide bare minimum facilities to differently-abled persons. Dr.Anant Chakradeo said that all the necessary efforts will be made to attract differently abled persons
Resolutions	It is resolved to do the needful to attract 'differently-abled persons'
Agenda Item(IQAC/2021-22/04)- 16:	To promote the culture of Post-doc on campus
Proceedings	Dr.Rahul More emphasized on strengthening research
Resolutions	It is resolved that Dean, R & C will take initiative in this regard.
Agenda Item(IQAC/2021-22/04)- 17:	To establish Chairs, like 'Vivekanand Chair', 'Dr. Abdul Kalam Chair', 'Lata Mangeshkar Chair', etc.
Proceedings	Dr.Ramakant Kaplay said that some of the University authorities had meeting with top officials of Vivekanand Kendra and Dr.Rahul More had discussion with President of Vivekananda Kendra at Kanyakumari. The proposal is sent to the officials of Vivekananda Kendra and soon the chair will be established officially.
Resolutions	It is resolved that Vivekananda Chair will be established soon and the proposal on Dr.Abdul Kalam and Lata Mangeshkar shall be prepared.
Agenda Item(IQAC/2021-22/04)- 18:	To take stock of 'Live Performances', 'Presentations', 'Documentaries', 'Production Models' of Art & Design Cluster.
Proceedings	Dr.Ramakant Kaplay said that it is the process of data collection. Dean Fine and Performing Art will take initiative in this regard
Resolutions	It is resolved that Dean, Fine and Performing Art will take initiative in this regard.



Agenda Item(IQAC/2021-22/04)- 19:	To make each school get involved in active 'Extension Activities' including Community Development
Proceedings	Dr.Ramakant Kaplay said that IQAC will organise one seminar on what is the exact meaning of 'Extension Activity', so that each school can take up some such activity. Dr.Anant Chakradeo said that University must adopt villages and do the extension activity.
Resolutions	It is resolved to organise one seminar on 'Awareness on Extension Activity'
Agenda Item(IQAC/2021-22/04)- 20:	To promote 'e-content' development by Teachers
Proceedings	Dr.Anant Chakradeo said that needful will be done
Resolutions	It is resolved that School of Engineering and School of Education and Research will take lead in this regard.
Agenda Item(IQAC/2021-22/04)- 21:	To promote the culture of 'Discipline Specific Skills' and 'Attributes' amongst the Students
Proceedings	Dr.Mahesh Chopade said that the culture of 'Discipline Specific Skills' should be promoted
Resolutions	It is resolved that all HoI will promote 'Discipline Specific Skills' amongst students.
Agenda Item(IQAC/2021-22/04)- 22:	To promote and strengthen the activities of 'Alumni Association'
Proceedings	Dr.Anant Chakradeo said that Alumni Association is established and it is registered now. He added that the activities need to be strengthened.
Resolutions	It is resolved to strengthen the activities of Alumni Association
Agenda Item(IQAC/2021-22/04)- 23:	To collect the data pertaining to 'Profile' and 'Achievements' of 'Prominent Alumni'
Proceedings	Dr.Ramakant Kaplay said that it is the process of data collection and IQAC will take care of it.



Resolutions	It is resolved that IQAC will collect the necessary data and will prepare the formats if required.
Agenda Item(IQAC/2021-22/04)- 24:	To strengthen the 'Faculty Empowerment Strategies'
Proceedings	It is discussed to incorporate faculty empowerment strategies in Strategic Plan
Resolutions	It is resolved to incorporate faculty empowerment strategies in Strategic Plan
Agenda Item(IQAC/2021-22/04)- 25:	To prepare a plan to monitor 'Teaching-learning' at IQAC level
Proceedings	Dr.Priya Singh read out the agenda item she also added that the agenda item was discussed in 2019. Dr.Ramakant Kaplay added to it that it was discussed but nothing happened after that. It is decided to initiate the activity of monitoring teaching-learning
Resolutions	It is resolved that IQAC will come out with a mechanism on 'teaching-learning monitoring' and the same shall be discussed in all HoI's meeting.
Agenda Item(IQAC/2021-22/04)- 26:	To make efforts to get University Membership of Professional Bodies
Proceedings	Dr.Anant Chakradeo said that there are schools who have membership of some Professional Bodies like IoD,. SoA etc. He said to collect the data.
Resolutions	It is resolved to collect the necessary data from all schools and efforts be made to strengthen this activity.
Agenda Item(IQAC/2021-22/04)- 27:	To establish 'Data Centre' as an Extended Arm of IQAC
Proceedings	Dr.Priya Singh read out the items. All agreed to have Data Centre.Charudatta Kulkarni said most of the data is available online on 'Cloud'.



	<p>To this Dr.Rahul More said there is need to establish separate Data Centre which is seconded by Dr.Ramchandra Pujeri, Dr.Mahesh Chopade and Dr.Ramakant Kaplay.</p> <p>However, Dr.Ramakant Kaplay further added that the stakeholders must submit the data to IQAC the day it is generated, to this Dr.Anant Chakradeo added that university must have some mechanism where the stakeholders will be held responsible for non-submission of the data.</p> <p>Dr.Ramakant Kaplay added that every stakeholder, if submits the data to IQAC regular things will be simplified.</p> <p>Dr.Anant Chakradeo further added that for NAAC we have to upload all the documents or else our claim will not be considered by NAAC, the point was seconded by Dr.Ramakant Kaplay.</p>
Resolutions	It is resolved to establish Data Centre as early as possible
Agenda Item(IQAC/2021-22/04)- 28:	To discuss AQAR of last year, difficulties in getting the data from various schools
Proceedings	Dr.Anant Chakradeo said that stern action shall be taken against the schools who do not submit the data for AQAR. However, he further added that HoI do not know about the IQAC and NAAC so he suggested to organise one day seminar on 'awareness of IQAC and NAAC' for HoI.
Resolutions	It is resolved that stern action shall be taken against the schools who do not submit the data for AQAR
Agenda Item(IQAC/2021-22/04)- 29:	To prepare IDP of our University
Proceedings	The agenda item was read by Dr.Priya Singh and Dr.Ramchandra Pujeri said we need to prepare IDP
Resolutions	It is resolved that IDP shall be prepared by the university by constituting the committee



Agenda Item(IQAC/2021-22/04)- 30:	a) Functions of various University Bodies like Academic Council Meetings, BoM Meetings, etc. b)
Proceedings	Dr.Ramakant Kaplay said that the details of all the meetings must be maintained by the university he added that there is lot of weightage for this in NAAC. Dr.Mahesh Chopade seconded the opinion.
Resolutions	It is resolved to collect the data regarding all the meetings.
Agenda Item(IQAC/2021-22/04)- 30:	c) Audit the facilities for 'Differently able Persons' d)
Proceedings	Dr.Ramakant Kaplay said that IQAC prepared the audit report and the same is placed before the IQAC for approval
Resolutions	The audit report is approved by IQAC
Agenda Item(IQAC/2021-22/04)- 30:	e) Report on Comparison of NAAC new guidelines with the old guidelines
Proceedings	Dr.Ramakant Kaplay said that IQAC prepared the report on comparison of NAAC new guidelines with old guidelines. The same is placed before IQAC for information and necessary action.
Resolutions	It is resolved that the university will prepare for NAAC taking into consideration new NAAC guidelines.
Agenda Item(IQAC/2021-22/04)- 30:	f) To go for first Accreditation



Proceedings	Dr.Ramakant Kaplay said that University should take one or two more years to prepare according to new NAAC guidelines and then go for its first accreditation. It is seconded by Dr.Ramchandra Pujeri and Dr.Rahul More. However, Dr.Anant Chakradeo opined that it is a strategic decision and will be taken by the management. He however further added that university must prepare for its first accreditation immediately irrespective of the fact when we go for accreditation. As such university becomes eligible to go for NAAC in June, 2022.
Resolutions	It is resolved that the decision to for first accreditation is strategic and this policy decision shall be taken by the management.
Agenda Item(IQAC/2021-22/04)- 30:	g) Shantuli Bag, alumni representative, opined to strengthen inter school collaborative activities like collaboration between IoD and SoE.
Resolutions	It is resolved that the inter-school collaborative activities will be strengthened
Agenda Item(IQAC/2021-22/04)- 30:	h) Apurva Gosavi emphasized on 'individual guidance' to research scholars. She quoted how she is involved in actively participating in research activities at national level like in IIT.
Resolutions	It is resolved that the research students will be provided 'individual guidance' to strengthen the research activities.



Agenda Item (IQAC/2021-22/04)- 30:	i) Dr.Ramakant Kaplay said that it is his last meeting as he is completing his tenure on 30 th April, 2022. He said in brief how IQAC could lay down various modalities and process for the university and how it contributed for UGC Experts Committee visits. He said looking back he derived satisfaction.
Proceedings	Dr.Anant Chakradeo placed on record the contribution of Dr.Ramakant Kaplay as a IQAC Director. He wished he continued to be associated with the university and will keep on guiding the IQAC
Resolutions	The contribution of Dr.Ramakant Kaplay is placed on record with appreciation and entire IQAC committee wished him Good Luck for his future endeavours


Meeting is concluded with Rashtragan.

Note: Date of Next Meeting: 30th June, 2022 (First Regular Meeting of the Academic Year 2022-23.

Submitted for your approval.


Director, IQAC
MIT-ADT University, Pune

Final Approval by,


Vice Chancellor & Executive President